

**SAN DIEGO SANTAS
A CHAPTER OF FORBS
Board Meeting Minutes for the April 3, 2024**



Board Members: President Bob Perry., Vice-President Glen Bailey, Treasurer John Malo, Sergeant at Arms Randy Floyd, Activity/Reunion Coordinator Jacqueline Balogh-Bailey, and Secretary Mary Ann Schafer

The Board Meeting Commenced at 10:50 am and Adjourned at 11:56 am.

All Board Members were in attendance. Members in Attendance were Maria Nollet, Kathie Wellington, and Matt Beaumont.

Board Minutes from March 6, 2024, were up for approval and since there were no corrections or additions, Minutes were accepted as is.

The Treasurer's Report for April 2024 was given by Kathie. She indicated that the **General Fund** currently has a total of **\$9,868.38**, which now includes the \$5000 that was loaned to the Reunion Committee. Kathie indicated that the Santas' Special Delivery Fund has \$8,986.07 and the Reunion Account has \$7,974.87, which still has unpaid bills for printing, possible refunds to those that had to cancel, and the starting balance in the Reunion account of \$2,161.81. Kathie also said that for the 2023 Santas's Special Delivery we spent \$11,292.17 and serviced 18 families. Also, Kathie mentioned that the purchase of the table covering for the 2024 Fund Raiser was \$157.82. Mary Ann made a **Motion to Accept** the Treasurers Report, Bob **Seconded the Motion, Voted Taken and Passed.**

Members under the weather. Dan Wheeler is home, pending his surgery on May 3rd to fix his leaky valve. Dan will be having his surgery at the Scripp Hospital (Green Hospital), he needs our prayers. Harmonia John's Mother passed on Sunday May 31st. John Malo's 17-year-old son Samuel has blood clots; and Randy Floyd older sister was diagnosis with Breast Cancer.

Current Business:

- 1. Banking Changes:** Kathie mentioned that Bob, John, and herself will be going to the bank after the members' meeting to make some changes to the account, i.e. new Treasurer. Kathie made a suggested that we should open a sub-account for the Santas' Special Delivery (SSD), she said that it would be easier to track the activities specifically for the SSD. **Motion** was made by John to open a sub-account for the Santas' Special Delivery. **Seconded** by Bob, **Vote Taken and Passed.**
- 2. Assistant Treasurer:** A discussion was held to appoint an Assistant Treasurer to assist the Treasurer when he is not able to attend meetings, and with special functions (i.e. Collections of Dues at Meetings; Fund Raiser Dinner, Santas' Special Delivery, etc.). The responsibilities, as stated in the By-Laws will still fall on the elected Treasurer, however, he will have someone to assistant him in i.e. counting money, make deposits, tracking receipts and other duties when needed, as an Appointed position not an Elected position. Kathie made a **Motion** that an Assistant Treasurer be appointed to assist as needed. **Seconded** by Glen; **Vote Taken and Passed.**

3. **2024 Fund Raiser Dinner:** Coordinator Maria Nollet

- a. Tickets: Randy said that he has 192 out for selling (310 not distributed) and Randy will be tracking the money as it comes in.
- b. Jacquelin is responsible for the Silent Auction portion of the Raffle and Maria Nollet will be responsible for the Money Raffle with John Malo calling off the winning ticket numbers.
- c. Jacquelin made an announcement that she needs completely wrapped baskets for her silent auction. She said to call or email her if you will be donating a basket. Jacquelin will be limiting the number of basket donations. Jacquelin's email is mabeo@cox.net and her cell phone number is (760) 807-2319.
- d. Jacquelin brought in more of the posters; for the members to take to advertising the Fund Raiser Dinner.
- e. Kathie said that she can email the "begging for donations letter" to the members.
- f. Mary Ann asked Maria if Joe would be buying the cookies for the fund raiser. Maria said that she would ask Joe to purchase them.
 - i. Jacquelin said that we need someone to walk around passing out cookies, because last year the diners were taking hand full of the cookies' packets.
 1. Maria said that she would find someone to do it. We will be using tongs and will not need the individual package for the cookies. One cookie each.
- g. Maria explained to the Board that at past Fund Raiser we have given non-members a \$25 gift card for volunteering their time and would like to do the same this year. Mary Ann said that she did not have a problem with this, however, the gift cards should only be given to non-members that volunteer to work the fund raiser at least two hours to receive the gift card. Maria said that she did not have a problem with that. Mary Ann made a **Motion** that \$25 gift cards be purchase for those non-members who volunteered at least 2+ hours of their time at the Fund Raiser Dinner; and that the money for the gift cards comes out of the **General Fund** as an appreciation from our Club. **Seconded** by Randy; **Vote Taken and Passed.**
- h. Kathie purchased, on March 2nd, table covering for the Fund Raiser Dinner which came to \$157.82.

4. **2024 FORBS Santa Conference/Reunions:**

- a) Jacquelin said that the Photo Books from the Reunion are available for those San Diego members that attended the Reunion. She said that the Photo Books for the other attendees will hopefully be done at the end of the month and she and Glen plan on attending the meetings for the Orange County and Inland Empire meetings and do distribution at their meetings; and will mail the other books to the other attendees. Jacquelin indicated that those potential attendees that had to cancel or leave, will not be receiving a Photo Book.
- b) Jacquelin said that it appears that we will have money available in the reunion account after all bills have been paid. She recommends refunding the money to those that had emergency departures or cancellations after January 20th, minus the charges by PayPal and the Website for processing their Reunion payment(s) and Registration. She said that the printing for the Photo Books is approximately \$835; the bill for all the other printing is still pending, the estimate for the envelopes and postage for around 30 mailers will be approximately \$300, for a possible estimated total of \$1000 to \$1500. Jacquelin said that there are ten/eleven to refund and would be about \$3300, and the starting balance in the Reunion account was \$2161.81, which comes to a **total of \$6962 of the estimated bills/or refunds.**
 - Mary Ann said that we are not here to make money off the Reunion, but to make sure all bills are paid. So, if we have the money to pay all our bills, we should refund the money to those that had to cancel, with the stipulation that this refund only applies to this Reunion and not future Reunion.

- Mary Ann said that we have approximately \$7975 in the Reunion Account. With the outstanding bills of **approximately \$6962** the remaining funds (profit) would be **approximately \$1013**

Motion made by Jacquelin to Refund the money on the cancelations and early departure to those that registered and had to cancel after January 20th, minus the charges from PayPal/Website for processing their payment/registration. **Seconded** by Randy. **Vote Taken and Passed.** Jacquelin will do a cover letter with the refund explaining that the Refund are being given only for this Reunion.

New Business:

1. Mary Ann asked what time the May 1st Board Meeting should start. It was said the Board Meeting should start at 9:30 am. The start time for the Board Meeting was set for 10:00 am, with the doors opening for the Members' Meeting at 11:45, with the meeting at 12noon. The cost of the meal is \$20 per person with the Club picking up the excess cost.
2. Jacquelin and Glen have arranged for Melissa Madder to give training on "How to Pose for Your Best Santa Pictures." Ms. Madder was to give training at the Reunion, however, had to cancel due to illness. Glen and Jacquelin are asking that the Club pays for Ms. Madder's lunch. A Vote was taken and Pass.

Since there was no other business, the Meeting was Adjourned.

Submitted By: Mary Ann Schafer, Secretary